Ministry of Housing and Urban Affairs  
Land and Development Office  
Administration

Application for Reimbursement of Children Education Allowance

1. Name of the Employee
2. Designation, Employee Code/PFMS No.
3. Place of Posting
4. I hereby furnish the details of my Child/Children for re-imbursement of Children Education Allowance is claimed as under:-
   Details of Present Tuition Fee claim:

<table>
<thead>
<tr>
<th>Name of the Child &amp; Date of Birth</th>
<th>Name of School</th>
<th>Class &amp; Academic year</th>
</tr>
</thead>
<tbody>
<tr>
<td>1)</td>
<td></td>
<td></td>
</tr>
<tr>
<td>2)</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

5. Details of Last Tuition Fee Claimed:

<table>
<thead>
<tr>
<th>Name of the Child &amp; Date of Birth</th>
<th>Name of School</th>
<th>Class &amp; Academic year</th>
</tr>
</thead>
<tbody>
<tr>
<td>1)</td>
<td></td>
<td></td>
</tr>
<tr>
<td>2)</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

6. I also declare that :-
i) My spouse is not a Central Government servant; or
ii) My spouse is a Central Govt. Servant and the she/he has not claimed/will not claim children’s educational allowance in respect of our child/children.

7. I undertake that I am claiming the CEA in respect of my two eldest surviving children only.
8. In the event of my change in the particulars given above which affect my eligibility for children’s educational allowance, I undertake to intimate the same promptly and also to refund excess payments, if any made.

Date: ____________________________
Place: ____________________________

Signature of Govt. Servant

Name ___________________________
Tel: ____________________________
Ministry of Housing and Urban Affairs
Land and Development Office
Administration

Authority vide Government of India
Ministry of Personnel, P.G. and Pensions Department of Personnel & Training, New Delhi,
Order
No. A-27012/02/2017-Esstt.(AL), 16 August, 2017
(This Order shall be effective from 1st July, 2017)

CERTIFICATE FROM THE HEAD OF INSTITUTION/SCHOOL
(FOR REIMBURSEMENT OF CEA)

Date:-

Ref. No

It is to certify that Master/Kumari

……………………………………………………………………………………………………………having,

Admission No………………………………………D.O.B……………………………………Son/Daughter

of Mr./Mrs…………………………………………………………has studied in class…………Section…………

Roll No………………during the academic year from………………to………………in school/institution,

Namely………………………………………………………………………………………………………………

which has been affiliated or recognised

under Regd No./Code……………………………

Place:-
Date:-

Signature of Principal
(Affix School Stamp)
CERTIFICATE FOR HOSTEL SUBSIDY

(TO BE ISSUED BY THE HEAD OF RESIDENTIAL EDUCATIONAL INSTITUTION)

It is to certify that master/Kumari ________________________________
DOB ___________ Son/Daughter of Smt./Shri __________________________
Was studying in Class ____________ & residing in the Hostel of this School/Institution during the academic session year from ____________ to ____________
In our Residential School/Institution, namely (Name of School. Location with complete address)
________________________________________________________
Which is recognised by the educational authority of ________________
vide recognition No. __________________ dated ________________
(not applicable for Government School/Hostel). He/she has paid the under mentioned tuition & Hostel fee.

I) Hostel Fees (Boarding & Lodging) : Rs. ________________
II) Tuition Fees : Rs. ________________
III) Science Fees : Rs. ________________
IV) Music Fees : Rs. ________________

It is also certified that this School/College __________________________
is a residential School/College & Master/Kumari __________________________ was admitted to the Hostel of the same School on ____________
(Date from which continuously Residing in the Hostel).

Signature of Principal
Head of Education Institution
(Affix School Stamp/Seal)